



# West End Academy

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Headteacher: Chris Johnson

Monday 30<sup>th</sup> October 2017

Dear Parent/Carer,

As part of a valuable enhancement to our topic on Dinosaurs, we have organised to take the children in Year 1 to visit The Manchester Museum on **Tuesday 7<sup>th</sup> November 2017**. Children will have the opportunity to explore the museum, then after lunch they will take part in a workshop about Dinosaurs.

The visit will be for the whole day so your child will need to bring a packed lunch (no glass bottles, fizzy drinks or sweets). If you would like your child to be provided with a free school packed lunch, please tick the relevant box on the reply slip and a packed lunch can be provided for them.

Children may bring a maximum of £5.00 to spend in the gift shop. This should be brought in a named envelope or purse and handed in to your child's class teacher on the morning of the visit.

Children will need to arrive at school on time as we will be leaving at 9.00am. We expect to return to school between 4.30 and 5.00pm.

### Your child must wear their school uniform.

The cost of the visit is **£15.00**. This covers coach travel and the cost of the workshop.

If you would like your child to attend the trip, please sign the reply slip at the bottom of this letter and return to school **on or before Friday 3<sup>rd</sup> November 2017**. Unfortunately, if we do not receive the signed permission slip your child will be unable to attend.

Yours sincerely,

*Miss S Lancaster*  
Year 1 Class Teacher



### Reply Slip – The Manchester Museum, Year 1

I give my child permission to attend the class trip to The Manchester Museum, on **Tuesday 7<sup>th</sup> November 2017**.

I enclose full payment of **£15.00** for the visit

I wish to pay in instalments and enclose £..... deposit

I would like to order my child a free school packed lunch

Signed: ..... Parent/Carer

Name of Child: .....

Date: .....

