



# West End Academy

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Headteacher: Chris Johnson

Thursday 15<sup>th</sup> February 2018

Dear Parent/Carer,

As part of our work on the Seaside in the Past, we have organised to take the children in Year 1 on an educational visit to Abbey House Museum, Leeds on **Thursday 8<sup>th</sup> March 2018**.

The visit will be for the whole day so your child will need to bring a packed lunch (no glass bottles, fizzy drinks or sweets). If you would like your child to be provided with a free school packed lunch please tick the relevant box on the reply slip and a packed lunch can be provided for them.

Children may bring a maximum of £5.00 to spend in the gift shop. This should be brought in a named envelope or purse and handed in to your child's class teacher on the morning of the visit.

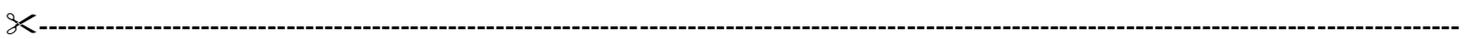
**Your child must wear their school uniform.**

The cost of the visit is **£13.50**. This covers coach travel, entrance fee and workshop costs.

If you would like your child to attend the trip, please sign the reply slip at the bottom of this letter and return to school **on or before Monday 5<sup>th</sup> March 2018**. Unfortunately, if we do not receive the signed permission slip your child will be unable to attend.

Yours sincerely,

*Miss S Lancaster*  
Year 1 Class Teacher



## Reply Slip – Abbey House Museum, Year 1

I give my child permission to attend the class trip to Abbey House Museum, on **Thursday 8<sup>th</sup> March 2018**.

I enclose full payment of **£13.50** for the visit

I wish to pay in instalments and enclose £..... deposit

I would like to order my child a free school packed lunch

Signed: ..... Parent/Carer

Name of Child: .....

Date: .....

